



Edmonton – Shop Production Scheduler

This position has overall responsibility of liaising with customers for estimating, repair and scheduling of shop services. You will be the technical contact for all customers' jobs in the electrical motor repair shop. Coupled with this is to ensure that safety, quality and efficiency are considered in the planning process as well as championing the needs of the customer.

Applicants are required to have the following core competencies;

- EMST Journeyman – Red Seal Certified – 10 plus years of experience
- Advanced leadership, written and verbal skills
- Strong working knowledge in MS Word, Excel and PowerPoint
- Leader for Safety Excellence (LSE – proven safety record
- Be part of the team for after hour support
- Some overtime required

Employment with our company includes a full benefit package, opportunity for future growth and compensation commensurate with experience.